

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!TM, a menu-driven database system. The Internet address for GSA-Advantage!TM is: <http://www.gsaadvantage.gov>

Environmental Advisory Services (EAS)

FSC Group: 899

Contract No.: GS-10F-0316K



For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at: <http://www.fss.gsa.gov>

Contract Period: July 17, 2000 – July 16, 2010



BMT Designers & Planners

“Where will our knowledge take you?”

**BMT Designers & Planners, Inc.
2120 Washington Blvd, Ste. 200
Arlington, VA 22204
Telephone: (703) 920-7070
Fax: (703) 920-7177
www.dandp.com**

Business Size/Status: Large

Prices shown herein are NET (discount deducted).

Pricelist current through modification #A022 dated July 23, 2009



Contract Holder

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GENERAL CONTRACT INFORMATION

- 1a. Table of Awarded Special Item Numbers (SINs):
- 899-1 / 899-1RC: Environmental Planning Services & Documentation
 - 899-3 / 899-3RC: Environmental / Occupational Training Services
- 1b. Lowest Priced Model Number and Lowest Price: Please refer to our rates on page #[10](#)
- 1c. Labor Category Descriptions: Please refer to page #[7](#)
2. Maximum Order: \$1,000,000
3. Minimum Order: \$100
4. Geographic Coverage: Domestic and Overseas
5. Point (s) of Production: Not Applicable
6. Discount from List Price: All Prices Herein are Net
7. Quantity Discounts: Not Applicable
8. Prompt Payment Terms: Net 30 days
- 9a. Government Purchase Card *is* accepted at or below the micro – purchase threshold.
- 9b. Government Purchase Card *is* accepted above the micro – purchase threshold.
10. Foreign Items: None
- 11a. Time of Delivery: To Be Negotiated with Ordering Agency
- 11b. Expedited Delivery: To Be Negotiated with Ordering Agency
- 11c. Overnight and 2-Day Delivery: To Be Negotiated with Ordering Agency
- 11d. Urgent Requirement: To Be Negotiated with Ordering Agency
12. F.O.B. Point(s): Destination
- 13a. Ordering Address: BMT Designers & Planners, Inc.
Attn: Allicia Foster/GSA Orders
2120 Washington Blvd., Ste 200
Arlington, VA 22204
- 13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address: BMT Designers & Planners, Inc.
Attn: Accounts Receivable
2120 Washington Blvd., Ste 200
Arlington, VA 22204
15. Warranty Provision: Commercial Standard Warranty

- | | |
|---|--|
| 16. Export Packing Charges: | Not Applicable |
| 17. Terms & Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase level): | Contact Contract Administrator |
| 18. Terms and conditions of rental, maintenance, and repair: | Not Applicable |
| 19. Terms and conditions of installation (if applicable): | Not Applicable |
| 20. Terms and conditions of repair parts indicating date of parts, price lists and any discounts from list prices: | Not Applicable |
| 20a. Terms and conditions for any other services (if applicable): | Not Applicable |
| 21. List of service and distribution points (if applicable): | Not Applicable |
| 22. List of participating dealers (if applicable): | Not Applicable |
| 23. Preventative maintenance (if applicable) | Not Applicable |
| 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants.): | Not Applicable |
| 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.)
The EIT standards can be found at:
www.Section508.gov/ : | Contact Contract Administrator for more information. |
| 25. Data Universal Number System (DUNS) Number: | 018539619 |
| 26. BMT Designers & Planners, Inc. <i>is</i> registered in the Central Contractor Registration (CCR) database. | |

CONTRACT OVERVIEW

GSA awarded BMT Designers & Planners, Inc. a GSA Federal Supply Schedule contract for Environmental Advisory Services (EAS) Contract No. GS-10F-0316K. The current contract period is July 17, 2000 – July 16, 2010. GSA may exercise a total of up to two additional 5 year option period. The contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the labor categories and ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR

Alicia Foster
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Email: afoster@dandp.com

MARKETING AND TECHNICAL POINT OF CONTACT

Steve Leavy
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Fax Number: (703) 920-7177
Email: sleavy@dandp.com

CONTRACT USE

This contract is available for use by all federal government agencies, as a source for Management, Organizational and Business Improvement Services, for domestic use. Executive agencies, other Federal agencies, mixed – ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

CONTRACT SCOPE

The contractor shall provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of professional services as specified in each task order.

Services specified in a task order may be performed at the contractor's facilities or the ordering agencies' facilities. The government will determine the contractor's compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.

The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. When task orders are placed, they must identify the SIN or SINs under which the task is being executed. BMT Designers & Planners, Inc. has been awarded a contract by GSA to provide services under the following SINs:

899-1 / 899-1RC: Environmental Planning Services & Documentation
899-3 / 899-3RC: Environmental / Occupational Training Services

A full description of each SIN definition and examples of the types of work covered by the SIN can be found on GSA's e-library website. <http://www.gsaelibrary.gsa.gov>

INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that BMT Designers & Planners, Inc. meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide MOBIS services, follow these simple steps:

Step 1. Develop a Statement of Work (SOW)

In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance;
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Step 2. Select Contractor and Place Order

- If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order.
- If the order is exceeding the micro-purchase threshold, but less than the maximum order threshold (MOT), prepare an RFQ;
- If the order is in excess of the MOT, prepare an RFQ. Consider expansion of competition and seek price reductions.

Step 3. Prepare a Request for Quote (RFQ)

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.
- May be posted on GSA's electronic RFQ system, e-Buy

Step 4. Provide RFQ to at least Three Firms

Step 5. Evaluate Offers, Select Best Value Firm, and Place Order

REQUIREMENTS EXCEEDING THE MAXIMUM ORDER

In accordance with FAR 8.404, before placing an order that exceeds the maximum order threshold, ordering offices shall:

- Review additional schedule contractors' catalogs/price lists or use the "GSA Advantage!" on-line shopping service;
- Based upon the initial evaluation, generally seek price reductions from the schedule contractor(s) appearing to provide the best value (considering price and other factors); and
- After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative (see FAR 8.404(a)). If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

Vendors may:

Offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations.)

- Offer the lowest price available under the contract; or
- Decline the order (orders must be returned in accordance with FAR 52.216-19).

A task order that exceeds the maximum order may be placed with the Contractor selected in accordance with FAR 8.404. The order will be placed under the contract.

Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-74.

BLANKET PURCHASE AGREEMENT

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s);
- The need to periodically compare multiple technical approaches or prices;
- The administrative costs of BPAs; and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in 8.405-1 or 8.405-2. BPAs shall address the frequency of ordering, invoicing, discounts, requirements (*e.g.* estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Ordering from BPAs:

Single BPA. If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

Multiple BPAs. If the ordering activity establishes multiple BPAs, before placing an order exceeding the micro-purchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see 8.404(d)), and place the order with the BPA holder that represents the best value.

BPAs for hourly rate services. If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

Duration of BPAs. BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA's period of performance.

Review of BPAs:

The ordering activity that established the BPA shall review it at least once a year to determine whether:

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see 8.404(d)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.

LABOR CATEGORY DESCRIPTIONS

Title:	Program Manager
Minimum Years Experience:	14
Functional Description:	Supervises and coordinates all technical work done on the assigned program. Establishes standards, work schedule and QA procedures.

Title:	Principal Engineer
Minimum Years Experience:	14
Functional Description:	Provides project management, quality control and organization and personnel development.

Title:	Senior Engineer
Minimum Years Experience:	8
Functional Description:	Provides technical responsibility for design, interpreting, organizing, executing, and coordinating staff engineering problems. Performs engineering work requiring independent evaluation, selection and application of standard engineering and scientific techniques, procedures, and criteria using judgment and ingenuity in making applications.

Title:	Engineer
Minimum Years Experience:	5
Functional Description:	Performs engineering work requiring application of standard procedures and criteria in carrying out a sequence of engineering tasks.

Title:	Junior Engineer
Minimum Years Experience:	4
Functional Description:	Must be capable of performing basic engineering functions in assigned field.

Title:	Principal Analyst
Minimum Years Experience:	10
Functional Description:	Provides project management, quality control and organization and personnel development.

Title:	Senior Analyst
Minimum Years Experience:	6
Functional Description:	Provides technical responsibility for design, interpreting, organizing, executing and coordinating staff problems. Performs work requiring independent evaluation, selection and application of standard scientific techniques, procedures, and criteria using judgment and ingenuity in making applications.

Title:	Analyst
Minimum Years Experience:	4
Functional Description:	Performs work requiring application of standard procedures and criteria in carrying out a sequence of tasks.

Title:	Junior Analyst II
Minimum Years Experience:	2
Functional Description:	Must be capable of performing basic analytical functions in assigned field with minimal supervision.

Title:	Junior Analyst I
Minimum Years Experience:	0
Functional Description:	Must be capable of performing basic analytical functions in assigned field.

Title:	Senior Designer
Minimum Years Experience:	5
Functional Description:	Provides technical responsibility for tasks involving computer drawings and/or calculations. Performs work requiring independent evaluation and application of techniques, procedures, and criteria using judgment and ingenuity in making applications.

Title:	Designer
Minimum Years Experience:	2
Functional Description:	Performs work requiring application of standard procedures and functions to carry out tasks involving computer drawings and/or calculations.

Title:	Junior Designer
Minimum Years Experience:	0
Functional Description:	Must be capable of performing basic computer drawings and/or calculations.

Title:	Senior Systems Engineer
Minimum Years Experience:	8
Functional Description:	Provides technical responsibility for design, interpreting, organizing, executing and coordinating staff computer problems. Performs work requiring independent evaluation, selection, and application of standard scientific techniques, procedures, and criteria using judgment and ingenuity in making applications.

Title:	Systems Engineer
Minimum Years Experience:	6
Functional Description:	Performs computer-related work requiring application of standard procedures and criteria in carrying out a sequence of engineering tasks.

Title:	Programmer
Minimum Years Experience:	4
Functional Description:	Performs computer programming requiring applications of standard procedures and criteria in carrying out a sequence of computer programming tasks.

Title:	Junior Programmer
Minimum Years Experience:	0
Functional Description:	Performs basic programming functions in an assigned field.

Title:	Senior Trainer
Minimum Years Experience:	5
Functional Description:	Provides technical responsibility for training. Performs work independently using judgment and integrity, responsible for organizing executing and coordinating staff problems. Responsible for quality control.

Title:	Trainer
Minimum Years Experience:	0
Functional Description:	Conducts training classes requiring application of standards and knowledge of material being taught.

Title:	Senior Lawyer
Minimum Years Experience:	8
Functional Description:	Requires accredited juris doctorate degree.

Title:	Administrative II
Minimum Years Experience:	4
Functional Description:	Senior administrative person works unsupervised.

Title:	Administrative I
Minimum Years Experience:	0
Functional Description:	Junior administrative person works supervised.

*** Education Equivalents**

Degrees are given the following year equivalents.

BS Degree equates to 4 Years Experience

MS Degree equates to 6 Years Experience

PhD equates to 8 Years Experience

HOURLY RATES FOR SERVICES
SIN(s) 899-1 / 899-1RC and 899-3 / 899-3RC

GSA Labor Category	GSA Rate (incl IFF)
Program Manger	\$114.12
Principal Engineer	\$90.97
Senior Engineer	\$78.52
Engineer	\$66.55
Junior Engineer	\$57.32
Principal Analyst	\$88.58
Senior Analyst	\$65.12
Analyst	\$59.83
Junior Analyst II	\$58.41
Junior Analyst I	\$50.27
Senior Designer	\$67.99
Designer	\$55.54
Junior Designer	\$48.84
Senior Systems Engineer	\$90.97
Systems Engineer	\$70.38
Programmer	\$75.17
Junior Programmer	\$58.41
Senior Trainer	\$129.28
Trainer	\$67.99
Senior Lawyer	\$135.98
Administrative II	\$50.27
Administrative I	\$39.26